



## Kick-Off Meeting

### ACTIVITIES

- Program and existing drawing discovery
- Schedule and scope collaboration
- Executive committee and communication selections
- Final deliverable identification

### OUTCOMES

- Established meeting schedule
- Identify project goals and deliverables

1 DAY

## COMMITTEE CHECK-IN & REVIEW



## Facility Existing Condition Assessment

### ACTIVITIES

- Assess site and structure
- Evaluate existing conditions
- Tour site and document existing program
- Review previous reports and information
- Review zoning and building code
- Executive Committee meetings

### OUTCOMES

- Existing conditions report
- Existing space inventory

1 – 2 WEEKS

## COMMITTEE CHECK-IN & REVIEW



## Listening & Vision Session

### ACTIVITIES

- Meet key stakeholders
- Interactive listening and visioning sessions
- Optional Surveys
- Identify needs for long range planning
- Establish campus priorities
- Review programmatic organization and efficiencies
- Executive committee meetings

### OUTCOMES

- Opportunity & constraints analysis
- Capital improvement priority list
- Summary of stakeholder feedback
- Campus floor plans
- Systems improvement budgeting

3 WEEKS

## COMMITTEE CHECK-IN & REVIEW



## Concept Design & Budgeting

### ACTIVITIES

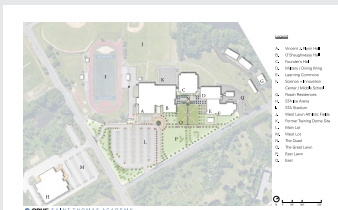
- Multiple concept designs
- Iterative concept drawing and diagrams
- Presentation to key stakeholders
- Town hall presentation
- Visualization development
- Cost estimates
- Executive Committee Meetings

### OUTCOMES

- Final concept plan
- Summary of analysis
- Phasing concepts
- Presentation of stakeholders
- Constructability review and budgeting

10 WEEKS

## COMMITTEE CHECK-IN & REVIEW



## Master Plan Enhancements

### ACTIVITIES

- Finalize preferred concept design
- Develop final graphics for publishing
- Finalize cost estimates
- Develop implementation plan
- Prepare final master plan document

### OUTCOMES

- Digital or printed master plan documents
- Summary of process and study cost estimates

2 – 4 WEEKS

## FINAL DELIVERABLES